

GIFTS TO THE LIBRARY OF THE CHATHAMS
Revised June 26, 2014

Thank you for your inquiry into the procedure for making memorial or special gifts.

You may suggest a particular subject area and we will do our best to fulfill that request; otherwise, we will select what is needed for the general collection. When the book or books arrive, we attach a bookplate with wording you provide and the title is listed in our monthly newsletter.

Please include full information below on the honoree for the bookplate, including how you wish all names listed.

We will also need the name and address of any family members that you wish notified of your gift. The amount is not mentioned, but they are informed by mail so they will know which book or books were selected.

Please complete and attach your check payable to *Library Of The Chathams*.

Amount of Gift _____ Check or Cash (circle one)
Checks should be made out to "The Library of The Chathams."

Name(s) of donor: _____

Address: _____

In memory of _____ (full name) or

In honor of _____ (full name)

Suggested subject area(s) and/or material (books, audiovisual items, etc.):

Acknowledgement of gift should be mailed to:

Name(s): _____

Address: _____