STATEMENT:  Let the record show that adequate notice of this meeting has been given.

CALL TO ORDER

APPROVAL OF MINUTES

REPORT OF THE TREASURER

RESOLUTION #2016-44
AUTHORIZING PAYMENT OF BILLS
Resolved that the Library Board of Trustees approves payment of Bills to Ratify, New Bills and New Additional Bills as presented.

COMMITTEE REPORTS

Finance

Building and Grounds

Strategic Planning/Long Range Planning

RESOLUTION #2016-45
AWARDING A NON-FAIR AND OPEN PROCESS CONTRACT FOR LEGAL SERVICES RELATED TO FUNDRAISING ISSUES

WHEREAS, Library of The Chathsams has a need to acquire a Professional Service Contract for legal services relating to fundraising as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:20.5; and

WHEREAS, the following professional service contractor has submitted a proposal and has completed and submitted their Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, certifying that no reportable contributions have been made to Chatham Borough or Chatham Township political or candidate committees in the previous one year period and that the award of contract will prohibit the following Professional Service vendors from making any reportable contributions through the term of the contract.
THEREFORE RESOLVED, that Laura Solomon of Laura Solomon and Associates be awarded a non-fair and open contract for legal services related to fundraising at a maximum rate of $460 per hour not to exceed $5,000.

**Morris-Union Federation**

**Friends of the Library**

**Personnel**

**RESOLUTION #2016-46**  
**AUTHORIZING SALARY ADJUSTMENT FOR LLOYD BARKER**

WHEREAS, Custodian Lloyd Barker has agreed to assume supervision of all custodial staff and services for Library of The Chathams, and

WHEREAS, this is an addition to his existing position, and

WHEREAS, this arrangement will be instituted on a trial basis for a three month period,

THEREFORE RESOLVED, if the trial period result is satisfactory to the Director, the responsibility will become permanent and the Library Board of Trustees authorizes a salary adjustment for Lloyd Barker of 5% of his current salary effective for the first pay period following a satisfactory review with the Director.

**DIRECTOR’S REPORT**

**RESOLUTION #2015-47**  
**AUTHORIZING M.A.I.N., INC. MEMBERSHIP AGREEMENT**

WHEREAS, a number of libraries (hereinafter called the “Members”) have together formed “M.A.I.N., Inc.” for the purposes of supplementing and enhancing a computerized integrated library information system (the “ILS System”) for such libraries; and

WHEREAS, the Members have created a nonprofit corporation of libraries called the Morris Automated Information Network, Inc. (M.A.I.N., Inc.) with full power and authority to do all things necessary as agent to the Members, and to perform all obligations and to exercise all the rights of M.A.I.N., Inc. and

WHEREAS, sharing services is a cost effective method of increasing availability of materials to our residents; and

WHEREAS, Members are willing to share with other Members all or parts of their individual collections for reciprocal borrowing and demand management; and

WHEREAS, Members agree to release and hold harmless M.A.I.N., Inc. and its employees from any liability resulting from acts of any third parties or other Members; and
WHEREAS, Members agree to abide by the By-Laws, policies and procedures of M.A.I.N., Inc.;

THEREFORE RESOLVED, that the Library Board of Trustees of Library of The Chathams certifies that it meets the qualifications of membership set forth in the By-Laws of M.A.I.N., Inc.. This Agreement is effective January 1, 2017, and will remain in effect for one year from this date.

RESOLUTION #2016-48
AUTHORIZING PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF TELECOMMUNICATION SERVICES

WHEREAS, Library of The Chathams seeks to obtain better-priced telephone services, and

WHEREAS, library staff members have not found better pricing than the existing pay-per-call plan, and

WHEREAS Library of The Chathams is a participant with the Educational Services Commission of New Jersey per Resolution #2014-48 passed in September 2014,

THEREFORE RESOLVED, Library of The Chathams authorizes participation in the Alliance for Competitive Telecommunications with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO) and authorizes the Board President to execute the agreement shown in Appendix B of the Director’s Report.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: ______________. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.