STATEMENT: Let the record show that adequate notice of this meeting has been given.

CALL TO ORDER

APPROVAL OF MINUTES

REPORT OF THE TREASURER

RESOLUTION #2016-32
AUTHORIZING PAYMENT OF BILLS
Resolved that the Library Board of Trustees approves payment of Bills to Ratify, New Bills and New Additional Bills as presented.

COMMITTEE REPORTS

Finance

Building and Grounds

Strategic Planning/Long Range Planning

Morris-Union Federation

Friends of the Library

Personnel

RESOLUTION #2016-33
AUTHORIZING COMPENSATION IN RECOGNITION OF OUTSTANDING PERFORMANCE

WHEREAS, the library bookkeeping function has required an inordinate amount of retrospective research over a period of years to determine use of gifts and what funding is available toward the Space Remodeling Plan, and

WHEREAS, the recent appointment of a Purchasing Agent created a need to develop new purchasing processes involving an enormous amount of setup work, and
WHEREAS, the transition to accounting software from a manual system is still in process and requires ongoing creative solutions on the part of the bookkeeping staff,

THEREFORE the Board of Trustees of the Library of The Chathams recognizes that Margaret Harvey and Jean McFadden have been functioning consistently beyond the call of duty, and

BE IT FURTHER RESOLVED that Margaret Harvey will be awarded a bonus of $500 and Jean McFadden will be awarded a bonus of $250 effective the next feasible pay period.

DIRECTOR’S REPORT

RESOLUTION #2016-34
SETTING FIXED ASSETS INVENTORY THRESHOLD
Resolved that the Library Board of Trustees approves a threshold of $1,000 for the library fixed assets inventory.

RESOLUTION #2016-35
APPROVING REVISED PURCHASE REQUEST POLICY THRESHOLDS
Resolved that the Library Board of Trustees approves the proposed Purchase Request Policy as revised.

OLD BUSINESS

NEW BUSINESS
Request from Chatham Borough regarding purchasing
Discussion with Chatham Township regarding purchasing

PUBLIC COMMENT

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: __________________________. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.