1. **STATEMENT:** Let the record show that adequate notice of this meeting has been given.

2. **CALL TO ORDER**

3. **APPROVAL OF MINUTES**

4. **REPORT OF THE TREASURER**

   **RESOLUTION #2015-35**
   
   **AUTHORIZING PAYMENT OF BILLS**
   
   Resolved that the Library Board of Trustees approves payment of *Bills to Ratify*, *New Bills* and *New Additional Bills* as presented.

5. **COMMITTEE REPORTS**

   **FINANCE**

   **RESOLUTION #2015-36**
   
   **RESOLUTION ATTESTING TO COMPLIANCE WITH LOCAL FINANCE BOARD REQUIREMENTS REGARDING THE ANNUAL AUDIT**

   WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

   WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

   WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

   WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and
WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Trustees of the Joint Free Public Library of The Chathams, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JULY 28, 2015.

________________________________________
Karen Brodsky, Director

BUILDING AND GROUNDS
• Architect Concept Drawings are on the Board intranet and printed copies in Board supplemental packets.
• HVAC Issue and Overall Situation Analysis
RESOLUTION #2015-37
AUTHORIZING USE OF CAPITAL FUNDS FOR AIR CONDITIONING UNIT REPLACEMENT

Resolved that the Library Board of Trustees approves use of capital funds in the amount of $15,844.42 to replace an air conditioning unit.

STRATEGIC PLANNING
Update for 2016-2018 is in process.

MORRIS-UNION FEDERATION
Reciprocal borrowing statistics for the first and second quarter of the year are available on the Board intranet.

FRIENDS OF THE LIBRARY

PERSONNEL

RESOLUTION #2015-38
AUTHORIZING PROPOSED OUTREACH COORDINATOR POSITION DESCRIPTION
Resolved that the Library Board of Trustee authorizes the hiring of an Outreach Coordinator as outlined in the proposed position description.

6. DIRECTOR’S REPORT

7. OLD BUSINESS

RESOLUTION #2015-39
APPROVING VEHICLE USE POLICY
Resolved that the Library Board of Trustees approves the proposed Vehicle Use Policy.

8. NEW BUSINESS

9. PUBLIC COMMENT

10. ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: ___________________________. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.