STATEMENT: Let the record show that adequate notice of this meeting has been given.

CALL TO ORDER

APPROVAL OF MINUTES

REPORT OF THE TREASURER

RESOLUTION #2014-29
AUTHORIZING PAYMENT OF BILLS

Resolved that the Library Board of Trustees approves payment of bills presented for payment and ratification of bills already paid for March 2014.

RESOLUTION #2014-30
AUTHORIZING PEAPACK-GLADSTONE BANK SWEEP CHECKING ACCOUNT AGREEMENT

Whereas the Library Board of Trustees judges its fiduciary obligation to include earning the greatest amount of interest in vehicles permitted by statute,

Whereas the library attorney and library auditor both approve Library of The Chathams entering into a sweep account agreement with Peapack-Gladstone Bank, therefore

Resolved that the Library Board of Trustees approves execution of a sweep checking account agreement with Peapack-Gladstone Bank.

RESOLUTION #2014-31
AUTHORIZING SIGNATORIES FOR SWEEP CHECKING ACCOUNT

Resolved that the authorized payments from The Joint Free Public Library of The Chathams Sweep Checking account shall require two signatures, which may be any two of the following:

Fredric Pocci, Bernadette Jusinski, Andrew J. Hollander, Bridget Polanin

Resolved that, in addition to the above named signees, Karen Brodsky be authorized to transfer funds to and from this account.
RESOLUTION #2014-32
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL SERVICES -- ENGINEERING

WHEREAS, Library of The Chathams has a need to acquire engineering services as a
non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, Library of The Chathams has determined and certified in writing that the
value of the acquisition may exceed $17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Hatch Mott McDonald, LLC has indicated they will provide services as
ordered by Library of The Chathams; and

WHEREAS, Hatch Mott McDonald, LLC is submitting a Business Entity Disclosure
Certification which certifies that Hatch Mott McDonald, LLC has not made any reportable
contributions to a political or candidate committee in Chatham Borough or Chatham
Township in the previous one year, and that the contract will prohibit Hatch Mott McDonald,
LLC from making any reportable contributions through the term of the contract, and

WHEREAS, funds will be encumbered by purchase order on an as needed basis.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Library of The
Chathams authorizes Director Karen Brodsky to enter into a contract with Hatch Mott
McDonald, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the
Determination of Value be placed on file with this resolution.

RESOLUTION #2014-33
AUTHORIZING USE OF CAPITAL RESERVE FUNDS
Resolved that the Library Board of Trustees approves use of capital reserve funds in the
amount of $22,000 to conduct an engineering assessment of the library facility.
DIRECTOR’S REPORT

RESOLUTION #2014-34
AUTHORING LIBRARY CLOSING FOR STAFF TRAINING

Resolved that the library will be closed on Friday, December 12 for a day of staff training. This date was selected to cause the least possible disruption to patrons.

RESOLUTION #2014-35
AUTHORIZING DEVELOPMENT OF TEEN ROOM

Whereas the Library Strategic Plan research determined dedicated Teen space is needed in the library, and

Whereas the Library Strategic Plan research determined that enclosed meeting/study areas are needed in the library, and

Whereas a proposal to develop plans and costs to fulfill both above-referenced needs is attached as Appendix B to the Director’s Report and posted on the Board intranet, therefore

Resolved that that Karen H. Brodsky, Director, be authorized to utilize architect services to develop a proposal for the Board of Trustees to make alterations in the library building to construct an enclosed Teen Room in the library. A Board of Trustees resolution will be required to move forward with the construction.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: ___________________________. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.